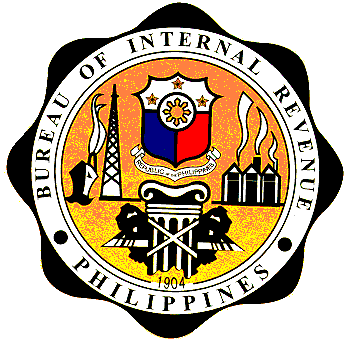
**** Republic of the Philippines April 2018 Version

Department of Finance

ANNEX C

# BUREAU OF INTERNAL REVENUE

Quezon City

**SWORN APPLICATION FOR TAX CLEARANCE**

**(To be accomplished by Individual Taxpayer Securing Tax Clearance for Bidding Purposes)**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Filipino/\_\_\_\_\_\_\_\_\_\_\_\_\_(*indicate nationality for non-Filipino citizenship),* of legal age, single/married to\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, permanently residing at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ with Taxpayer Identification Number (TIN) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, after having been duly sworn in accordance with law hereby depose and state:

1. That I am the Owner/Proprietor/Proprietress of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ with **business address** at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

with Telephone/Cellular Phone No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and **email address** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_;

2. That my business trade name has been duly registered with the **Department of Trade and Industry** on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ under DTI Registration Certificate No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_;

3. That I registered my business with **BIR** under Certificate of Registration No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ issued at

Revenue District Office/LTDO No. \_\_\_\_\_\_\_\_\_\_\_\_\_ on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_;

4. That, I am securing/applying for **TAX CLEARANCE (*for Bidding Purposes*)**, a pre-requisite for **entering** into any contract with the Government Agencies as required under **Executive Order No. 398,** and implemented by **RR No. 3-2005, as amended**;

5. That, the following documentary requirements in relation to the aforesaid application are all **authentic** and hereto attached in compliance with the existing policies.

\_\_\_\_\_ a. Tax Compliance Verification Sheet issued by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_on \_\_\_\_\_\_\_\_;

\_\_\_\_\_ b. Two (2) pieces of loose documentary stamp tax worth P30.00 each;

\_\_\_\_\_ c. Confirmation Receipt of Electronic payment of certification fee worth Php 100.00 or other proof of payment;

\_\_\_\_\_ d. Valid and properly accomplished authorization letter with photocopies of any government issued I.D. showing

the picture and signature of the applicant and the authorized representative; and

\_\_\_\_\_ e. **Original unexpired** Tax Clearance Certificate *for Bidding Purposes (if applicable).*

6. And that, to the best of my knowledge and belief, I have satisfied the prescribed criteria for the issuance of Tax Clearance.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Signature over Printed Name of Applicant

SUBSCRIBED AND SWORN to before me this \_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_ in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Applicant exhibited to me his/her valid and current Government Issued Identification Card \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_with ID No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Doc. No. \_\_\_\_\_\_\_\_\_\_

Page No. \_\_\_\_\_\_\_\_\_\_

Book No. \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Series of \_\_\_\_\_\_\_\_\_\_ Notary Public

-.-.-.-.-.-.-.-.-.-.-.-.-.-.-.-.-.-.-.-.-.

! Affix !

! P30.00 !

! Documentary Stamp Tax !

!-.-.-.-.-.-.-.-.-.-.-.-.-.-.-.-.-.-.-.-!